

GRASS LAKE
COMMUNITY SCHOOLS
individual excellence inspired by tradition and innovation
899 South Union Street • Grass Lake, Michigan 49240
(517) 867-5540 • Fax (517) 522-8195

**Grass Lake Community Schools
Board of Education
Organizational Meeting**

Monday, January 15, 2024
Immediately following the Student Disciplinary
Hearing taking place at 6:30 p.m.

George Long Elementary
Media Center

BOARD MEMBERS PRESENT

Amy Humbarger
Kyle McClure
Jonathan Claussen
Janey Bisard
Shari Hein
Chris Maynard
Mark Rankin

BOARD MEMBERS ABSENT

ADMINISTRATORS

Ryle Kiser
Michelle Clark
Brian Thompson
Brian Zalud

APPROXIMATE GUESTS: 6

PRESIDING OFFICER:

Amy Humbarger, President

Certified Correct,

Jonathan Claussen, Secretary

Submitted by: Launa Steinhauer



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I. **Call to Order**

Dr. Kiser called the meeting to order at 6:30 p.m. followed by the Pledge of Allegiance and a moment of silence.

II. **Student Discipline Hearing – Closed Session**

Motion made by Member Bisard, supported by Member Hein to move into closed session for the Student Discipline Hearing. Roll call vote: Chris Maynard – Aye, Shari Hein – Aye, Janey Bisard – Aye, Jonathan Claussen – Aye, Kyle McClure – Aye, Amy Humbarger – Aye, (absent at time of vote: Mark Rankin). Motion carried. The Members, Brian Thompson and Brian Zalud went into closed session at 6:32 p.m. Closed session adjourned at 6:57 p.m.

The Organizational Meeting reconvened at 7:01 p.m.

III. **Distribution of Agenda**

IV. **Election of Officers**

Dr. Kiser asked for nomination of President.

Motion by Member Hein, supported by Member Bisard to nominate Amy Humbarger for President.

There were no other nominations.

The members voted their choice by roll call:

7 Member Humbarger -- Aye
6 Member McClure -- Aye
5 Member Claussen - Aye
4 Member Bisard -- Aye
3 Member Hein -- Aye
2 Member Maynard -- Aye
1 Member Rankin – Nay

Amy Humbarger was elected to the office of President. Motion carried 6-1.

President Humbarger took over running the meeting and asked for nominations for Vice-President.

Motion by Member Maynard, supported by Member Rankin to nominate Shari Hein for Vice-President. Motion by Member Claussen, supported by Member Bisard to nominate Kyle McClure for Vice-President.

There were no other nominations.
The members voted their choice by roll call:

7 Member Humbarger -- Kyle McClure
6 Member McClure – Kyle McClure
5 Member Claussen – Kyle McClure
4 Member Bisard – Kyle McClure
3 Member Hein – Kyle McClure
2 Member Maynard – Shari Hein
1 Member Rankin – Shari Hein

Kyle McClure was elected to the office of Vice-President. Motion carried, 5-2.

President Humbarger asked for nominations for Secretary.

Motion by Member McClure, supported by Member Hein to nominate Jonathan Claussen for Secretary.

There were no other nominations.
All members voted Aye. Motion carried.

7 Member Humbarger -- Aye
6 Member McClure -- Aye
5 Member Claussen - Aye
4 Member Bisard -- Aye
3 Member Hein -- Aye
2 Member Maynard -- Aye
1 Member Rankin -- Aye

Jonathan Claussen was elected to the office of Secretary. Motion carried 7-0.

President Humbarger asked for nominations for Treasurer.

Motion by Member Hein, supported by member McClure to nominate Janey Bisard for Treasurer.

There were no other nominations.

The members voted their choice by roll call: all voted

7 Member Humbarger -- Aye

6 Member McClure -- Aye

5 Member Claussen -- Aye

4 Member Bisard -- Aye

3 Member Hein -- Aye

2 Member Maynard -- Aye

1 Member Rankin - Nay

Janey Bisard was elected to the office of Treasurer. Motion carried 6-1.

IV. **Revised Committee Assignments**

President Humbarger asked if anyone wishes to switch, add, or be taken off their current committee assignments. There were no changes made.

Athletic Committee: Janey Bisard, Kyle McClure, Chris Maynard

Budget Committee: Janey Bisard, Amy Humbarger, Jonathan Claussen

Buildings and Grounds Committee: Jonathan Claussen, Kyle McClure, Shari Hein

Policies and Personnel Committee: Jonathan Claussen, Shari Hein, Amy Humbarger

Support Services Committee: Janey Bisard, Mark Rankin, Kyle McClure

Educational Foundation Rep.: Shari Hein

Jackson County School Board Rep.: Kyle McClure, Alternate – Janey Bisard

Legislative Liaison: Amy Humbarger, Alternate – Janey Bisard

V. **Name Signatures for Financial Institutions**

Motion made by Member Claussen, supported by Member Bisard to uphold the current name signatures for financial institutions. Discussion. All voted Aye. Motion carried.

A. **General Fund Checking** - (Superintendent, Board President, Business Manager and Board Treasurer)

B. **Debt Retirement** – (Superintendent, Board President, Business Manager and Board Treasurer)

C. **Payroll** - (Superintendent, Board President, Business Manager and Board Treasurer)

D. **Cafeteria** - (Superintendent, Administrative Assistant and the Business Manager)

E. **Athletics** - (Superintendent, Accounts Payable, Administrative Assistant, Athletic Director, and Business Manager)

F. **Student Activities** – (Superintendent, Accounts Payable, Administrative Assistant or Business Manager)

G. **Flexible Spending** - (Superintendent, Board President, Business Manager and Board Treasurer)

VI. **Adjournment**

Meeting was adjourned at 7:07 p.m.